



## **Announcing: Saint James School Pre-K3 Lead Teaching Position**

### **Responsibilities of Employment:**

The primary responsibilities of the teacher are to plan and implement a nurturing and engaging instructional program for a self-contained Pre-K3 class in a college preparatory environment. The teacher's primary instructional responsibilities include the areas of introductory literacy and numeracy lessons, as well as development of motor skills and personal/social skills. The teacher is expected to establish a positive and encouraging classroom environment characterized by excellent daily instruction and hands-on learning opportunities. Instructional planning must align with the Saint James School curriculum standards for preschool core subjects.

The teacher must function effectively in a technology-rich environment and integrate the use of a variety of teacher and student tech tools, software, and apps into the learning process in an age-appropriate manner.

Candidates should be prepared to work with each member of the preschool team and enrichment personnel in a positive and collaborative manner. Full cooperation with the administration and adherence to school policies and procedures is required. Teachers are expected to maintain the highest level of professionalism at all times in interacting with students, parents, and school personnel.

### **Requirements for Employment:**

- Completion of bachelor's or master's degree program in elementary or early childhood education is required.
- Current valid certification in elementary or early childhood education is required.
- Experience teaching elementary students in preschool, kindergarten, or lower elementary is preferred.
- Skills and experience in using classroom technology to enhance the student learning experience is required.

*Please send a completed application packet including official transcripts, reference letters, and a current resume to:*

*Saint James School  
Attn: Leigh Anne Potts  
6010 Vaughn Road  
Montgomery, Alabama 36116*

